

ALLAMA IQBAL OPEN UNIVERSITY, ISLAMABAD

Department of English Language & Applied Linguistics

Course Title	Compulsory English-I
Course Code	386
Level	HSSC
Semester	Autumn, 2026
Assignment No.	1 (Units 1–5)

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ASSIGNMENT No. 1 (Units 1–5)

Q.1 How would you seek permission in each of the following scenarios? Respond in 1-2 sentences:

1. You want to leave a gathering early because you are not feeling well.
2. You need permission to use a shop's Wi-Fi for a short time.
3. You want to borrow a friend's bicycle for the evening.
4. You want permission to park your vehicle in a private parking area.
5. You want to use someone's phone to make an urgent call.

1. **Answer:** Excuse me, I am not feeling very well today. Could I please be excused to leave the gathering early?
2. **Answer:** Hello! Would you mind allowing me to connect to your shop's Wi-Fi for a few minutes? I need to check an urgent message.
3. **Answer:** Hi! Is it okay if I borrow your bicycle for this evening? I will return it safely by night.
4. **Answer:** Excuse me, sir. May I have permission to park my car in this private area for about half an hour?
5. **Answer:** Excuse me, my phone battery is dead and I need to make an urgent call. Could I please use your phone for a minute?

Q.2 Correct the following run-on sentences. Place a comma, full-stop, semi-colon, colon, conjunction, etc. as required.

1. i woke up early i missed the bus
2. it was very hot we did not go for our daily walk
3. The teacher entered the room everyone became silent
4. we waited for a long time the train did not arrive we returned home
5. she packed everything clothes shoes books notebooks and toiletries

(Note: Some of these will require full-stops, some will require a colon or semi-colon, and some will require a comma and/or a conjunction.)

1. **Answer:** I woke up early, but I missed the bus.
2. **Answer:** Because it was very hot, we did not go for our daily walk.
3. **Answer:** When the teacher entered the room, everyone became silent.
4. **Answer:** We waited for a long time, but the train did not arrive; therefore, we returned home.
5. **Answer:** She packed everything: clothes, shoes, books, notebooks, and toiletries.

Q.3 Correct the following sentences by using the correct punctuation. Use capitals where needed, add full-stops where required, commas where necessary, etc.

1. last year we visited lahore
2. i will come tomorrow she said

3. when we reached the station the train had already left
4. he packed his books notebooks pens and pencils
5. the teacher asked him why he was late again

1. **Answer:** Last year, we visited Lahore.
2. **Answer:** "I will come tomorrow," she said.
3. **Answer:** When we reached the station, the train had already left.
4. **Answer:** He packed his books, notebooks, pens, and pencils.
5. **Answer:** The teacher asked him why he was late again.

Q.4 Select the correct meaning of the underlined word based on the sentence in which it is used.

Passage:

The journey to the village was long but interesting. As we moved up the mountain, the road became so narrow that only one person could walk at one time, and the weather became very hot and unpleasant around noon. We were becoming tired, but our guide was very patient. He answered all our questions calmly. Because the village was in a very remote location, there were no cities or facilities nearby. However, despite these difficulties, we felt quite happy and satisfied.

Meanings List to Match:

- far away from cities / towns
- feeling happy / content
- not enjoyable / uncomfortable
- having very little space
- able to remain calm / able to wait long without getting angry

- **Narrow:** having very little space
- **Unpleasant:** not enjoyable / uncomfortable
- **Patient:** able to remain calm / able to wait long without getting angry
- **Remote:** far away from cities / towns
- **Satisfied:** feeling happy / content

Q.5 Write a description of 60-70 words for any ONE of the following, including such things as appearance, routine, atmosphere, etc.

Option 1: A shop / market you love to visit

Option 2: A safe place that makes you feel relaxed

Option 3: The scariest place that you know

Chosen Topic: Selection: A safe place that makes you feel relaxed

Description: My grandmother's rooftop garden is my favorite safe place to relax. It is filled with colorful blooming flowers, green potted plants, and a comfortable wooden bench. Every evening, I visit this quiet spot to listen to bird songs and enjoy the gentle, refreshing breeze. The peaceful atmosphere and fragrant air instantly relieve my daily stress, making me feel completely calm, happy, and refreshed.

Q.6 Homonyms are words that have different meanings in different contexts. Read the sentences given below and explain what each word means in both of the sentences in which it has been used.

Bat:

- She hit the tree with a bat.
- A bat was hanging from the tree.

Close:

- Please close the door quietly.
- They are close friends.

Book:

- I will book a seat for the journey.
- He borrowed a book from the library.

Ring:

- She wore a beautiful ring on her finger.
- I will ring you in the evening.

Cold:

- He caught a cold after the rain.
- She gave me a cold look.

• **Word:** Bat

1. A wooden club used for striking a ball in sports.
2. A nocturnal flying mammal.

• **Word:** Close

1. To shut or cover an opening.
2. Having a strong, intimate relationship or being near.

• **Word:** Book

1. To reserve or buy a seat/ticket in advance.
2. A written or printed work consisting of pages bound together.

• **Word:** Ring

1. A small circular band worn on a finger as jewelry.
2. To make a phone call to someone.

• **Word:** Cold

1. A common viral illness affecting the nose and throat.

2. Unfriendly, unemotional, or lacking warmth.

Q.7 Convert the following informal requests into formal ones:

1. Let me borrow your book.
2. Let me speak to your manager.
3. Let me use your computer for some time.
4. I must leave early because I am not feeling well.
5. Allow me to be absent today.

1. **Formal Request:** Could you please lend me your book for a short while?
2. **Formal Request:** Would it be possible for me to speak with your manager, please?
3. **Formal Request:** May I please use your computer for a brief period?
4. **Formal Request:** Could I please be allowed to leave early today, as I am not feeling well?
5. **Formal Request:** I kindly request you to grant me leave of absence for today.

Q.8 How would you politely refuse permission in the given scenarios (respond in 1-2 sentences):

1. A friend asks to use your phone for an urgent long call, but your battery is almost dead.
2. A neighbor asks to use your car parking for guests, but there is no parking space available.
3. A friend asks you to stay up late for a gaming session, but you have an early appointment tomorrow.
4. A friend asks you to lend money, but you are short of cash yourself.
5. A friend asks you to change the TV channel, but everyone else seems to be enjoying the current programme.

1. **Answer:** I am really sorry, but my phone battery is about to die right now. Could you please use someone else's phone for your call?
2. **Answer:** I would love to help, but our parking space is already completely full today. I am afraid I cannot accommodate extra vehicles.
3. **Answer:** That sounds fun, but I have an important appointment early tomorrow morning. I need to get a good night's sleep, so I'll join next time.
4. **Answer:** I really wish I could help you out, but I am currently low on cash myself. I hope you can arrange it from somewhere else.
5. **Answer:** I would change it, but everyone in the room is watching this show right now. Let's switch channels as soon as this program ends.

Q.9 Write a description of 60-70 words for any ONE of the following, including such things as appearance, routine, personality, etc.

- Option 1: A friend who has influenced you positively
- Option 2: The kindest person among your friends

Option 3: A neighbor whom you really admire

Chosen Topic: Selection: A friend who has influenced you positively

Description: My best friend, Ali, is a cheerful person with a warm smile and a polite personality. He maintains a disciplined daily routine of rising early, studying regularly, and playing football in the evening. His positive attitude towards hard work and his helpful nature have greatly inspired me. By observing his punctuality and kindness, I have learned to manage my time better and stay motivated in my studies.

